

Identifying Knowledge Gaps and Training Needs

MH505

Course Overview:

In this course you will distinguish between the proactive / strategic approaches of managing training and the traditional/reactive approach, Use appropriate methods to identify training needs, design and conduct a training needs analysis. Analyze the components of human performance and determine how managers and/or the corporate culture may enhance performance.

Course Objective:

- -Examine the issues related to measuring and maximizing training ROI
- -Apply the techniques Training Need Analysis (TNA)
- -Develop and propose a business case for training to meet strategic business objectives
- -Prepare and an appropriate business model for training and development
- -Analyze cost-benefit and return-on-investment for training and development activities

Course Outline:

- -The Strategic Context of Learning & Development
- -Strategic Organisational Development (OD), and HR planning
- -Business Strategy: Planning for Future Skills and Competences
- -Organisational Learning and Development Needs
- -Understanding the Organisational Training / Development Cycle
- -Conducting a Training / Learning Needs Analysis (TNA)
- -Evaluating Training and Outcome Metrics
- -Evaluation Models: Levels and ROI
- -Why clear and measurable learning objectives matter?
- -Managing & Leading the Training / L&D Function
- -How to Lead and Manage the L&D Function
- -The Business Case for Training, Learning & Development
- -Key Factors for Powerful Business Communication
- -Preparing the Business Case for An Investment in Training

Who Should Attend:

- -Human Resources (HR)
- -Learning and Development (L&D)
- -Training and Development
- -Organisational Development (OD)
- -Talent Management and Succession Planning

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Training Language: Eng/Ar

Training Methodology:

- -Presentation & Slides
- -Audio Visual Aids
- -Interactive Discussion
- -Participatory Exercise
- -Action Learning
- -Class Activities
- -Case Studies
- -Workshops
- -Simulation

Venue | Date | Fees

Riyadh | 19-11-2023 | 10,350 SAR Khobar | 24-12-2023 | 10,350 SAR ONLINE | 24-12-2023 | 7,475 SAR

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