

**Course Overview:**

Ethics are standards or principles of conduct that govern the behaviour of an individual or a group of individuals. Ethics are generally concerned with moral duties or with questions relating to what is right or wrong. The behaviours of supervisors, what goals they seek, and what actions they take are all affected by ethics. In any given situation, what a supervisor perceives as "right" naturally affects his or her actions and the actions of the employees

**Course Objective:**

- Recognize the work Ethics importance
- Understand the characteristics of Ethics
- Developing others with integrity
- Enhancing key interpersonal skills

**Course Outline:**

- INTRODUCTION
- RELIGION & ETHICS
- ETHICS IN THE WORKPLACE
- GENERAL BUSINESS REGULATIONS
- THE ETHICAL ENVIRONMENT
- CODE OF ETHICS
- CORPORATE CULTURE AND ETHICS
- ETHICS AS STANDARDS OF SOCIAL CONDUCT
- BUSINESS ETHICS
- ETHICS AND ORGANIZATION POLITICS

**Who Should Attend:**

New employees as well as experienced employees in industrial area to review and enhance their skills and abilities.

**Training Language:**

English-Arabic

**Training Methodology:**

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation