

Course Overview:

Companies and Organizations need to create a culture where coaching and feedback occur as a routine part of each day. Towards this strategic end. This advanced and motivating course, explains a structured approach to coaching which is effective whether a professional is working with a new recruit or seeking improvement from an experienced player.

Course Objective:

- Delegate work successfully
- Apply advanced structured coaching and mentoring model to guide you through the coaching and mentoring processes
- When to give advice and when to be natural
- How to motivate yourself and other Staff
- How to coach top performers

Course Outline:

- Why Coach?
- Benefits of coaching
- The Manager as a Coach and Mentor
- Making the transition from Manager to Coach
- Qualities and attributes of a good Coach
- Coaching and Mentoring Model
- Coaching styles
- Coaching actions
- Assessing personal coaching style
- Assessing learning styles
- Aligning coaching style with performance level
- Influencing the readiness to change
- The importance of handling change
- Delegating tasks
- Knowing what empowering improvement to aim for
- Leading by example
- Develop appreciation within and without
- The coach's role as a facilitator
- Self coaching to fit your own aims and objectives

Who Should Attend:

- Supervisors
- Team leaders
- Management Professionals
- Management Staff
- All Professionals at all levels who want to become effective at coaching and motivating others.

Training Language:

English-Arabic

Training Methodology:

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation