

Course Overview:

In an era where data is a critical corporate asset, effective governance, protection, and compliance management are essential to ensure security, legal adherence, and operational efficiency. This beginner-level course equips professionals with the foundational knowledge to implement international data management standards, develop compliant policies, and navigate privacy and cybersecurity challenges in alignment with global frameworks.

Course Objective:

By the end of this course, participants will be able to:

- Understand GDPR and other regulatory requirements for data protection and compliance.
- Develop and implement effective data governance strategies and controls.
- Conduct data privacy audits and align with international standards like ISACA and ISO 8000.
- Design policies and procedures for managing structured and unstructured data.
- Initiate data governance projects that address roles, risk, and compliance.

Course Outline:**Module 1: International Data Management Standards**

- Overview of data governance and lifecycle
- Structured vs. unstructured data
- ISO 8000 standards and MDM fundamentals
- Defining roles and responsibilities in data management

Module 2: Regulatory Compliance and Security

- GDPR and privacy protection fundamentals
- ISO 27001 and cybersecurity essentials
- Document and records compliance frameworks
- ISACA auditing standards and applications

Module 3: Data Analysis and Reporting

- Data analytics and business intelligence
- Data modeling and flow diagramming
- Business process modeling techniques
- Mining and reporting methods for decision-making

Module 4: Data Governance IT Solutions

- Document and record management systems
- Enterprise content management (ECM)
- Data dictionary and relational database indexing
- Archiving, preservation, and data mining

Module 5: Policies, Procedures, and Action Plans

- Crafting effective governance policies
- Developing lifecycle procedures and workflows
- Establishing data governance action plans
- Integrating compliance checks and reviews

Who Should Attend:**Training Language:**

EN

Training Methodology:

The course combines various teaching methods, including instructor-led presentations, group discussions, case study analyses, and assessments through quizzes and a final exam to engage participants and ensure they understand and retain the material.

Venue | Date | Fees

Riyadh | 19-10-2025 | 17,250 SAR

- Legal and Risk Management Personnel
- Business Analysts and Project Managers
- IT Professionals and Technical Managers
- Auditors, Document Controllers, and Compliance Officers