

**Course Overview:**

The course prepares Facilities Managers to manage the operation of the Facilities Management Unit as a whole.

**Course Objective:**

- Develop a facilities management plan
- Manage physical financial resources
- Manage projects and contracts
- Manage staff
- Evaluate and monitor performance
- Develop self and others
- Contribute to the strategic asset management process

**Course Outline:**

- Facilities Management Planning
- Facilities Maintenance
- Risk Management
- Financial Planning and Management
- Procurement and Contract Management
- Project Management
- Management and Leadership
- Performance Management and Assessment

**Who Should Attend:**

This course is designed for professionals to acquire the requisite skills for effective facilities management which provides a coordinated, comprehensive, preventive maintenance and repair services for qualitative service delivery for all departmental facilities within an organization

**Training Language:**

EN / AR

**Training Methodology:**

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation