

**Course Overview:**

International Freight Forwarding is a constant changing environment. Understanding how it all works can be confusing. This introductory course covers all aspects of the process involved in moving goods internationally.

**Course Objective:**

Learn what is required, what documents you need, where to get them from, and what to expect. Risks and avoiding them through sensible forward management. Importers and exporters will benefit by understanding all requirements and will be in a position to save money on forwarding services, whilst those engaged in International Freight Forwarding will be better informed.

**Course Outline:**

- 1- What is a freight forwarder and 2- what do they do
- 3- Roles and responsibilities
- 4- Sea freight
- 5- Air freight
- 6- Road, rail, coastal – other modes of transport
- 7- Characteristics of cargo
- 8- Containers and unit devices
- 9- Documentation
- 10- Ports and how they work; Ports and limitations
- 11- Incoterms overview
- 12- Methods of payment ; Letters of Credit
- 13- Health certs
- 14- Legislative requirements
- 15- Legislative organisations
- 16- Trade organisations
- 17- Saudi Customs Service
- 18- Security – Air/Sea
- 19- Marine and cargo insurance overview
- 20- Dangerous goods
- 21- Supply Chain Risk Management

**Who Should Attend:**

New to the industry  
Accounts/ sales / operations people  
Personnel from import/export companies directly involved with the transport of goods  
Job seekers

**Training Language:**

English-Arabic

**Training Methodology:**

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation