

Course Overview:

This course aims to introduce management tools and resources to the new manager, to encourage the developing leader and to allow the experienced professional to work on particular problem areas. This course also aims to enable participants develop modern effective management skills and techniques to enhance growth of their organizations. The content covers interpersonal skills, leadership and team building, and decision making and problem solving

Course Objective:

- Understand the management functions of planning, organizing, directing and controlling in a team-building manner.
- Run an effective work schedule that will increase the work groups' productivity.
- Learn how to coordinate, delegate, and communicate with others to achieve the desired goals.
- Find out how to creatively manage problem solving and decision-making processes.

Course Outline:

- Understanding the Transition from Technical Expert to Functional Manager/Supervisor
- Management Through Performance Analysis
- Planning and Organizing Tools and Techniques
- Dealing with Your Team Members, Contractors and Customers
- Building Successful Work Teams
- Analyzing Issues and Making Effective Decisions

Who Should Attend:

Technical managers, supervisors and engineers who need to develop their managerial skills.

Training Language:

English-Arabic

Training Methodology:

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

Venue | Date | Fees

Riyadh | 17-12-2023 | 10,350 SAR
Riyadh | 28-04-2024 | 10,350 SAR
Riyadh | 02-06-2024 | 10,350 SAR
Khobar | 02-06-2024 | 10,350 SAR
Khobar | 27-10-2024 | 10,350 SAR
Riyadh | 27-10-2024 | 10,350 SAR
Khobar | 01-12-2024 | 10,350 SAR