

**Course Overview:**

Skill building and Leadership skills are significant part of the answer to whatever challenges organizations may face. Being an effective leader involves much more than just getting things done. It involves getting the right things done by developing and managing motivated, high- performing teams.

**Course Objective:**

- Create a clear and compelling vision of the future
- Become a leader who empowers your team and brings out their best
- Learn how to organize and manage your priorities so that big things control little things
- Recognize leadership qualities inside yourself
- Manage change through the total integration of people and process
- Design and implement a framework for managing change
- Evaluate best practice approaches to people and process for delivering successful change
- Overcome resistance to change by opening and using effective communication channels

**Course Outline:**

- Personal productivity and self-mastery
- Performance expectations
- Defining coaching and mentoring
- Setting goals
- Trust and coaching
- The characteristics of change
- Principles of leadership
- Practices of empowering leaders
- Developing an integrated change strategy
- Recognizing and working with key players
- Implementing approaches that deliver effective change
- People and their approach to change
- Using process to deliver quality change
- Measuring progress toward the final change outcome
- Achieving successful change through effective communication
- Reducing resistance to change

**Who Should Attend:**

Suitable for those who are new to management or people who have been managers for some time but want to refresh themselves on the basics of management and ensure that they are up-to-date with management techniques.

**Training Language:**

EN / AR

**Training Methodology:**

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

**Venue | Date | Fees**

Khobar | 26-05-2024 | 10,350 SAR  
Riyadh | 26-05-2024 | 10,350 SAR  
Khobar | 18-08-2024 | 10,350 SAR  
Riyadh | 20-10-2024 | 10,350 SAR  
Khobar | 24-11-2024 | 10,350 SAR  
Riyadh | 29-12-2024 | 10,350 SAR