

Course Overview:

This Soft Skills training course provides delegates with the knowledge and skills they need to become a successful trainer. Train The Trainer is created to assist trainers with motivating their students to learn and teaches trainers a variety of delivery forms that they can adopt to engage these students with course content more effectively. This Soft Skills course demonstrates a trainer's commitment to professional development and shows them how to adapt their flexible skills to particular training circumstances.

Course Objective:

- Create and deliver effective trainings
- Apply training techniques / methodology
- Use various communication strategies to develop winning solutions
- Select the best combination of strategies
- Evaluate the effectiveness of a training programme
- Maximize the effectiveness of every activity in any training
- Build and strengthen learning with professionalism

Course Outline:

Overview
Context Setting
Brief on the program flow
Trainer and Learner
Communication Behavioral Styles
Working With Different Learning Styles
The Training Cycle & Preparation
Training Needs Analysis
The Training function and environment
Delivery and Evaluation
Content Development
Developing program structure
Preparation of a Presentation
Setting training Outcomes & Context
Defining program content
The Training Structure
Trainers' Tool Chest: Methodology
Icebreakers, Energizers, and Activities That Teach
Conduct experiential learning activities
Types of training methods
Conducting Training
Connecting Training With Coaching
Designing evaluation forms
Avoiding classic mistakes
Coaching performance
Evaluation of Effective Training

Who Should Attend:

- Trainers
- Facilitators
- Instructional Designers
- Course Developers
- Curriculum Developers
- Organizational Development Practitioners

Training Language:

English-Arabic

Training Methodology:

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

Venue | Date | Fees

Riyadh | 14-01-2024 | 10,350 SAR
Riyadh | 03-03-2024 | 10,350 SAR
Khobar | 03-03-2024 | 10,350 SAR
Khobar | 25-08-2024 | 10,350 SAR
Riyadh | 01-09-2024 | 10,350 SAR
Khobar | 13-10-2024 | 10,350 SAR

-Those Responsible for Training Others